Res Club - FRACTIONALS Checklist			DATE:				
Property Address:							
Buyers:		Sellers:					
FORM	Buyer 1	Buyer 2	Buyer Agent	Seller 1	Seller 2	Sellers Agent	COMPLETE
New Sale Take Sheet							
CLR Commission Memo - Be specific							
Addendum – PUBLIC REPORT							
Agreement & Acknowledgement - 7 pages							
Purchase Agreement & Escrow Instructions 9 pages							
Addendums							
Commission Demand from Escrow			E		_		
Receipt for Public Report							
Release Form – Pools & Fire Pits							
Buyers Acknowledgement of Representation 1 page							
Est. Settlement Statement/ Closing Statement							
Sellers FIRPTA							
Disclosure regarding RE Releationship (AD)							
Buyers Inspection Advisory (BIA)							
NHD Disclosure Statement – 2 pages (NHD)							
EXCLUSIVE ONLY TO RESALES							
Preliminary Title Report			E				
Single Party Compensation Agreement (SP)							
EXCLUSIVE ONLY TO NEW SALES							
Vesting Instructions	E						
When Title is held in a TRUST							
RCSD - SELLER							
RCSD – BUYER							
Trust Advisory (Seller in a Trust)							